

## 供應商社會責任承諾書

### Supplier Social Responsibility Commitment

本公司\_\_\_\_\_身為尖點科技股份有限公司之供應商一員。了解尖點科技長期致力於企業社會責任之實踐。並針對供應貨品\_\_\_\_\_鄭重承諾符合以下的行為標準：

\_\_\_\_\_ (The Company) as a supplier of Topoint Technology Co., Ltd., understand Topoint's long-term commitment to the practice of corporate social responsibility. We will adhere to the following standards regarding the product \_\_\_\_\_ supplied.

#### 一、道德標準：

##### Moral standards：

(1) 本公司應避免違反商業誠信原則應避免違反商業誠信原則，包括賄賂、送禮及造假等。

We shall avoid any behavior against business integrity including bribery, excessive gift-giving and falsification.

(2) 本公司確保不會公開、揭露或洩漏尖點科技的機密訊息。

We will not publicize, disclose or allow disclosure of confidential information about Topoint Technology Co., Ltd.

#### 二、社會責任：

##### Social Responsibility：

本公司必須在經營業務時，遵守當地所有相關法律法規、責任商業聯盟 (Responsible Business Alliance，簡稱 RBA) 及責任礦產倡議組織 (Responsible Minerals Initiative，簡稱 RMI) 等所頒發之社會責任相關最新規範。

We will follow local government regulations, and up-to-date standards announced by RBA and RMI organization for social responsibility.

RBA website: <https://www.responsiblebusiness.org>

RMI website: <https://www.responsiblemineralsinitiative.org/>

(1) 每位員工都是公平依照法規及行業、職業標準給付薪水，每位員工都是公平依照法規及行業、職業標準給付薪水，並且必須每位員工的工時能符合國際與當地法律標準，但無論如何都應提供員工合理的休息時間和加班費。

Every employee must be paid fairly for his or her work. And must be entitled to working hours that adhere to local laws and industry standards, including reasonable time off and overtime compensation.

(2) 基於勞基保護兒童身心發展的社會責任，本公司不雇用低於法定最低年齡之勞工，但合法合作之工作場所學徒(如：建教生、技術生等)不在此限內。

For the protection of children, it is not allowed to employ a worker under the minimum age of employment regulated by the local government. This policy also applies to the company's overseas business affiliates.

- (3) 本公司禁止對於員工進行強制勞動或相關的強制措施，不以任何形式雇用非自願性的勞工，如：監禁、抵債、體罰、生理或心理上的虐待或強制、恐嚇或其他言語暴力、扣款或扣押身分證件或其他不合法的強制勞動。

There shall be no forced labor and other related coercion, including but not limited to, corporal punishment, mental or physical coercion, verbal abuse, lodge deposit of money and/or identity card, passports, or other illegal coercion to work.

- (4) 本公司對於人員的招募、任用、敘薪、晉升、接受教育訓練的資格以及其他涉及員工權利福祉之事項，因工作性質本身之特殊條件以及保護勞工之合理考量之外，絕不因種族、國籍、年齡、性別、性傾向、政治及身心障礙等因素而給予不同的待遇。

The Company is prohibited from discrimination against any job applicant or employee of their job application, compensation decision, promotion, training opportunity, and other related welfare rights on the basis of race, national origin, religion, gender, sexual orientation, political affiliation, and disability unless the special conditions of the working environment and/or other reasonable discretion for employee protection.

- (5) 每位員工都是生活在安全、健康的工作環境中，並遵守當地勞工安全衛生相關法規。

Every employee must be allowed to work in a safe and healthy working environment, consistent with the requirements of related local laws and regulations.

- (6) 我們承諾不使用及購買來自於剛果民主共和國等衝突區域所產出之衝突金屬。

We commit not to use or purchase conflict metals derived from conflict areas such as the Democratic Republic of Congo (DRC).

本公司承諾致力遵守上述內容，若違法前述承諾之一，導致尖點科技因此遭受客戶或任何第三人求償而受有損害，尖點科技有權自行決定撤銷或拒絕與本公司繼續合作之約定，如尖點科技因此遭受客戶或任何第三人求償而受有損害(包括但不限於任何罰金、罰鍰、懲罰性違約金、和解金、賠償金、相關訴訟費用及律師費用等)者，本公司並應負一切賠償之責，絕無異議。

The Company hereby proclaims and commits to implement and comply with the stipulations mentioned above. Any violation herein shall cause irreparable damage to Topoint Technology Co., Ltd. and its customers. In this event, Topoint may at its sole discretion revoke or refuse to proceed with current or further business with The Company. If Topoint is claimed for any compensation by customers or any other third parties (including but not limited to fine, punitive penalty, compensation, relative legal cost, retainer fee, etc.) arising out of or in connection with the violation of Article 2, we will be liable for any expense, costs, or damage arising from or in connection with such violation.

公司名稱 Company Name : \_\_\_\_\_

企業代表 Representative : \_\_\_\_\_

日期 Date : \_\_\_\_\_